



City of San Diego PURCHASE ORDER MODIFICATION

PO No. 4500066729

Ship To: Center ID: FDFS SDFD FISCAL SVCS SDFD FISCAL & INFO. SVCS MS 604 1010 2ND AVE STE 400 SAN DIEGO CA 92101-4970	Bill To: SDFD FISCAL SVCS MS 604 1010 2ND AVE STE 400 SAN DIEGO CA 92101-4970	Date: 07/13/2015 Page 1 of 4
		Billing Contact: Bouhayna Khalil Telephone: 619-533-4178

Vendor: Staples Advantage 5151 Murphy Canyon Rd Ste 350 San Diego CA 92123-7303 Vendor ID: 20000609 Phone: 800-693-4463	Terms: within 30 days Due net Delivery Terms: FOB DESTINATION Deliver on or before: 06/30/2016
	Buyer: Veronica Ford Telephone: 619-236-6032

Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
1	This is a MODIFICATION to an existing Purchase Order Do Not Duplicate Shipment. See Notes Below for Specific Modification(s) ***** STAPLES - DEPT MANAGEMENT Issued for Purchases made by Department Management via Staples as may be required through June 30, 2016 Department Contact: Bouhayna Khalil bkhalil@sandiego.gov 619-533-3609	1,500 EA	USD 1.00	USD 1,500.00
2	STAPLES - FISCAL/ADMIN Issued for Purchases made by Fiscal/Admin via Staples as may be required through June 30, 2016 Department Contact: Bouhayna Khalil bkhalil@sandiego.gov 619-533-3609	20,000 EA	USD 1.00	USD 20,000.00
3	STAPLES - HR Issued for Purchases made by HR via Staples as may be required through June 30, 2016 Department Contact: Bouhayna Khalil bkhalil@sandiego.gov 619-533-3609	6,000 EA	USD 1.00	USD 6,000.00
4	STAPLES - PAYROLL Issued for Purchases made by Payroll via Staples as may be required through June 30, 2016	2,500 EA	USD 1.00	USD 2,500.00

Notes: The Terms and Conditions of this Purchase Order are available at http://sandiego.gov/purchasing/	SEE LAST PAGE FOR TOTAL
	IMPORTANT! To ensure prompt payments, PO # must appear on all shipments and invoices; and, all invoices must be directed to <i>Billing</i> Contact person at <i>Bill-To</i> address listed above



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5	Department Contact: Bouthayna Khalil bkhalil@sandiego.gov 619-533-3609 STAPLES - PSU Issued for Purchases made by Professional Standards Unit via Staples as may be required through June 30, 2016	1,000 EA	USD 1.00	USD 1,000.00
6	Department Contact: Bouthayna Khalil bkhalil@sandiego.gov 619-533-3609 STAPLES - PUBLIC & MEDIA AFFAIRS Issued for Purchases made by Public & Media Affairs via Staples as may be required through June 30, 2016	1,500 EA	USD 1.00	USD 1,500.00
7	Department Contact: Bouthayna Khalil bkhalil@sandiego.gov 619-533-3609 STAPLES - DIVISION MANAGEMENT Issued for Purchases made by Division Management via Staples as may be required through June 30, 2016	1,500 EA	USD 1.00	USD 1,500.00
8				

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